

# KINGSCLIFF HIGH SCHOOL



## **ACHIEVEMENT THROUGH ENDEAVOUR**

*BYOD is a program whereby students will be able to bring a familiar personal device to school to use as their primary technological device. The school can provide the ability to connect compatible devices to a filtered internet service.*

# Kingscliff High School BYOD Policy

Policies and Charter

Kingscliff High School January 2024

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**KINGSCLIFF  
HIGH SCHOOL**



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ACHIEVEMENT THROUGH LEARNING Kingscliff High School BYOD Policy v4.1

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January 2024

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# 'Bring Your Own Device' Policy

## Rationale

The centrally driven and supported model for the supply of technology resources in education is no longer a model which can meet the demands of teachers and students. Kingscliff High School values the rich learning experiences that tightly integrated interactions with technology brings. The promotion and advancement of this integration is core to the school's educational philosophies.

By facilitating Bring Your Own Device (BYOD), Kingscliff High School empowers its students and gives them direct involvement in the way they use technology in their learning. At the same time, BYOD enables teachers to build on their experiences in the previous centrally-delivered model and adapt to this new heterogeneous BYOD environment without losing the core technological capabilities on which they have been able to rely.

## References

- i. Cyber Safety Policy
- ii. Discipline Policy
- iii. BYOD User Charter
- iv. *Online Communication Services: Acceptable Use for Students (PD/2002/0046/V04)*

## Objectives

1. To facilitate and promote the bringing of a computing device to school by *all* students in Years 7 - 12 for use in their education.
2. To provide a safe environment in which students can achieve Objective 1.
3. To ensure a minimum standard of device compatibility.
4. To enable students to use technology to further their learning, independently and in structured lessons.
5. To provide a basis on which Kingscliff High School teachers can continue to tailor lesson delivery so that students can use their devices in class toward specific learning outcomes.

## Actions

### (A) Students and Parents/Carers

- Eventually, all students in Years 7 - 12 will be expected to bring a computing device to school each day.
- From 2024 all students in Years 7 – 10 are required to bring an iPad that meets the **Device Specification**.
- This device must be a personal device of student's own choosing and ownership which meets the **Device Specification**.
- The personal device must be able to be brought to school on each and every school day and be solely the student's to use throughout the school day.
- Students and Parents are responsible for ensuring the device brought to school meets all the requirements of the **Device Specification**. A device which does not meet the Specification will not be permitted access to school networks and services.
- Students requiring the use of an alternate device, for medical or therapeutic reasons, which does not meet the Device Specification must apply for and receive an exemption from the Specification before bring such a device. The application should state the reason for the request for exemption.
- Prior to bringing a personal device for the first time, students and their parents must read and sign the **BYOD User Charter** which sets out the responsibilities and expectations for use of the personal device at Kingscliff High School.
- Students must use their device in accordance with the school's Cyber Safety Policy, the Department of

Education and Communities' policy *Online Communication Services: Acceptable Use for Students* (PD/2002/0046/V04) and the **BYOD User Charter**.

- Students must follow teachers' directions as to appropriate use of their devices in class.
- Each student is absolutely and solely responsible for the care and conduct of their own personal device whilst:
  - at school or at other school activities
  - travelling to and from school or to and from other school activities
- Students must connect their device to the designated wireless data network supplied by Kingscliff High School using their own, individual user account credentials only. Students who also have a TAFE level user account **MUST NOT** use it at school. Students must not connect to any other network, wired, wireless or cellular. Students must not bridge the Kingscliff High School designated network to any other network.

### **(B) Teachers**

- Teachers should encourage and facilitate the use of students' devices in their classes where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.
- Teachers should follow standard discipline procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.

### **(C) Kingscliff High School**

**Kingscliff High School will:**

- Maintain a **BYOD Equity Policy** to ensure all students, no matter their family's financial means, have access to the computing resources, inside and outside of class time, that are required by their coursework.
- Provide a **BYOD User Charter** to list the responsibilities and expectations of each student and their families in the BYOD program.
- Ensure a copy of the **BYOD User Charter** is signed by each student and their parents prior to allowing the student's device to be brought to school.
- Publish a **Device Specification** that describes the requirements for devices brought to school pursuant to the BYOD program. This Device Specification may include requirements for devices specifications that go to:
  - Size or form factor
  - Network connectivity
  - Operating system and standard software
  - Input method
  - Security measures
  - Battery runtime
  - Other device feature or software requirements determined by the school
- Provide a wireless network with filtered Internet connection to which students may connect their BYOD program device.
- Provide support to assist students with establishing network connectivity with the BYOD program device.
- Accept no responsibility for loss or damage to, or for maintenance or repair required on a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.
- Should a student's device fail to meet a requirement of the **Device Specification**, the school will not facilitate the student's access to any network or school services. The school may direct a student to cease bringing a device to school which does not meet all the requirements of the Device Specification.

# 'Bring Your Own Device' Equity Policy

## Rationale

The Kingscliff High School Bring Your Own Device (BYOD) program, like all BYOD programs in an education setting, inherently imposes a financial cost on students and their families in supplying a device. At the same time, the Kingscliff High School BYOD program can only function if all students have access to appropriate technological resources in all their classes. Kingscliff High School takes seriously the role of public education in ensuring all students have access to the same learning outcomes. The purpose of the BYOD Equity Policy is to establish the framework for the BYOD program to provide this for all students, irrespective of their families' financial means.

## References

- i. BYOD Policy
- ii. *Student Assistance Scheme* (PD/2005/0241/V02)

## Objectives

1. To achieve objective (1) of the Kingscliff High School BYOD policy, being to facilitate and promote the bringing of a computing device to school by *all* students in Years 7 - 12 for use in their education.
2. To ensure equity in the BYOD program and its implementation.
3. To ensure all students have access to appropriate technological resources in their classes.
4. To provide a framework through which family requests for assistance can be managed consistently.

## Actions

### (A) *Kingscliff High School*

**Kingscliff High School** will:

1. Endeavour to provide personal access to appropriate technology resources to all students operating under the school's Bring Your Own Device program in keeping with the objectives of that policy and with respect to its role as a public education institution.
2. Ensure the BYOD Program's **Device Specification** is designed so that a range of devices in capability and cost are suitable and meet the Specification.
3. Assess applications for assistance in meeting the requirements of the BYOD program on a case-by-case basis. Due consideration will be given to all the facts of the matter, including:
  - The level of assistance requested.
  - Existing disbursements from the Student Assistance Scheme.
  - The Year of the student.
  - The subjects the student undertakes.
  - The technology already available to the student at school and at home.
4. Consult with the parent/carer in making determinations as to what form any assistance will take.
5. Consider a range of alternatives for providing device access for students, including:
  - Priority or reserved access to desktop computers in computer labs or the Library during class time, free periods, before or after school or during breaks.
  - Loan of a laptop or other device for a particular period or class.

- Loan of a laptop or other device for a particular day.
  - Recurrent daily loan of a laptop or other device.
6. Make a written agreement between the school, student and parent/carer that specifies the arrangements agreed upon or determined for facilitating access to technological resources.
  7. In most circumstances, **not** agree to loan a laptop or other device to a student overnight, over a weekend or over a holiday period.
  8. Provide a protocol for ensuring priority or reserved access to desktop computers where this access is considered appropriate.
  9. Provide a protocol for signing out and signing back in a laptop or other device from the BYOD Support Office and follow up any cases where the loaned device is not returned in accordance with the agreement.

### ***(B) Students and Parents/Carers:***

1. Consider your options for the purchase or lease of equipment that meets the **Device Specification**.
2. If you believe you are unable to provide a device that meets the specification:
  - a. Make an application in writing to the Principal, or make an appointment to speak with the Principal and indicate you require assistance in addressing the school's Bring Your Own Device program.
  - b. The school will liaise with you, your son/daughter and their teachers to identify the most appropriate way to address the issue and ensure they have appropriate access to the technological resources of their peers.
  - c. You will be asked to make an agreement with the school that confirms the alternative arrangements made for your son/daughter's access to technological resources.
3. The school will **not** purchase a device to assign to your son/daughter nor will the school make a device available for permanent or semi-permanent loan. In substitution of a personal device the school will consider options including:
  - Priority or reserved access to desktop computers in computer labs or the Library during class time, free periods, before or after school or during breaks.
  - Loan of a laptop or other device for a particular period or class.
  - Loan of a laptop or other device for a particular day.
  - Recurrent daily loan of a laptop or other device.

# What device can you bring to school?

- A device with a screen size that is larger than 9.7" but less than 13.3", Windows Laptop, Apple Laptop, iPad or Chromebook devices are all included in the requirements.
- Android tablets are not included.
- Laptops are recommended to have a touch screen. iPads must have a physical keyboard attachment.
- Chromebooks and iPads are a more affordable option but are limited in software options. All devices are required to be in a protective case and earphones/headphones are required.
- Parents should consider the weight and size of device being carried around every day and also accidental loss and breakage insurance.
- **iPads (8<sup>th</sup> Edition or newer) are the mandatory device for Years 7, 8, 9 & 10.**

## 'Bring Your Own Device' Program Device Specification: Hardware Specification:

The device must meet *all* of the following requirements:

Form Factor	Laptop, tablet device or convertible device A tablet device must have a physical keyboard attachment with separate keys for A – Z and 0 – 9 and which physically move when depressed.
Physical Dimensions	Minimum Screen Size: 9.7" – 24cm Maximum Screen Size: 13.3" – 34cm
Operating System	<ul style="list-style-type: none"> <li>• Microsoft Windows 10 or newer</li> <li>• Apple MacOS X 10.12.6 Sierra or newer</li> <li>• Apple iOS 15 or newer</li> <li>• Chrome OS V86 or newer</li> </ul>
Battery Life	Advertised battery life of at least six hours
Disk Drive	Solid State Disk (SSD)
Weight	Maximum weight: 2.5kg
Protection	Carry bag / Protective Case
Sound	Earphones or Headphones

### **Additional Considerations:**

The following are not requirements of the Bring Your Own Device program, but are considerations which you should direct your attention to:

Recommendations	<ul style="list-style-type: none"> <li>• Minimum RAM (laptops): 8GB</li> <li>• Light weight, under 1.5 kg</li> <li>• Touch Screen</li> </ul>
Considerations	<ul style="list-style-type: none"> <li>• Accidental loss and breakage insurance</li> </ul>
Accessories	<ul style="list-style-type: none"> <li>• Stylus</li> <li>• Mouse</li> </ul>

### **Software Specification**

All Department of Education students are supplied with Microsoft 365, Google Apps and Adobe Creative Cloud accounts.



# 'Bring Your Own Device' Program: User Charter

The Kingscliff High School Bring Your Own Device program aims to improve student learning experiences both in and out of the classroom. Kingscliff High School provides considerable freedom to students in their choice of technology and in their use of technology in the classroom. The school does so with the expectation that they will make good decisions with regard to their personal use of technology.

This Bring Your Own Device User Charter must be agreed to and signed before students are permitted to bring their device to school and connect it to school facilities.

Students and parents/carers must carefully read this Charter prior to signing it. Any questions should be addressed to the school and clarification obtained before the Charter is signed. A digital form is available on the school website.

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## Bring Your Own Device User Charter

Agreement:

- I. We have read the following 4 pages of the Bring Your Own Device User Charter.
- II. We understand our responsibilities regarding the use of the device and the internet.
- III. In signing below, we understand and agree to the Bring Your Own Device User Charter.
- IV. We understand that failure to comply with the Bring Your Own Device User Charter will invoke the school's standard discipline procedures and/or the actions outlined in clause (5).

Name of student: ..... Student ID: .....

Signature of student: ..... Date: ..... / ..... / .....

Name of parent/carer: .....

Signature of parent/carer: ..... Date: ..... / ..... / .....

**PLEASE SIGN AND RETURN THIS PAGE TO THE SCHOOL**

## 1. Purpose

The Kingscliff High School Bring Your Own Device (BYOD) Program gives freedom to students and their families to tailor their choice of technology to their own educational needs. Kingscliff High School will facilitate this in accordance with the BYOD Policy. However students and parents must be aware of and consent to the program's boundaries described in this BYOD User Charter.

## 2. Scope and Definitions

### 2.1 Parties

This agreement is between Kingscliff High School, a student currently attending or who will be attending Kingscliff High School, and their parent or carer.

### 2.2 "Student" and "Students"

Reference in this agreement to Student or Students means a student currently attending or who will be attending Kingscliff High School and binds their parent or carer.

### 2.3 "Bring Your Own Device User Charter"

This agreement may be referred to as the Bring Your Own Device User Charter or BYOD User Charter.

### 2.4 "Device"

Reference in this agreement to Device means an electronic device brought by a student to Kingscliff High School pursuant to the school's Bring Your Own Device program and this BYOD User Charter.

## 3. Equipment

### 3.1 Custodianship

The device brought to school pursuant to this policy must be able to be brought to school by the student on every school day and be solely the student's to use throughout the school day.

### 3.2 Choice of equipment

The device must meet all the requirements of the Device Specification. This includes meeting any required physical device characteristics and the having the listed software installed. The Device Specification is a separate document available from Kingscliff High School.

### 3.3 Use of alternate equipment

Equipment which is not in accordance with clause (3.2) is not permitted for use in the Bring Your Own Device program in the absence of a separate agreement between the parties for the use of such equipment.

### 3.4 Damage or loss of equipment

**3.4.1 Students bring their own device for use at Kingscliff High School at their own risk.**

3.4.2 For the removal of any doubt, Kingscliff High School will not be responsible for any loss,

theft or damage to:

- a) the device
- b) data stored on the device

while the device is at school or during a school-related activity, absolutely, in negligence or otherwise.

3.4.3 Parents and students should consider whether their device requires insurance and whether specific accidental loss and breakage insurance is appropriate for the device.

3.4.4 In circumstances where a device is damaged by abuse or malicious act of another student (“the other student”), reimbursement may be required. The Principal will, having regard to all the circumstances of the matter, determine whether the other student is responsible for the damage to the device and whether costs incurred in the repair of the device should be borne by the other student.

3.4.5 The above clause (3.4.4) does not bind students to the determination of the Principal.

3.4.6 In accordance with clause (6.4) below, students should not bring peripheral equipment, including power chargers and cables to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the student.

#### **4 Standards for equipment care**

Students are responsible for:

- a) Taking due care of the device in accordance with school guidelines.
- b) Adhering to the Department of Education and Communities’ policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04).
- c) Backing up all data securely. All electronic data and resources used for school coursework must be stored on another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

#### **5 Misuse of equipment and communication systems**

5.1 Standard school discipline procedures apply for misuse of the device contrary to this BYOD User Charter or other school rules.

5.2 Examples of action the school may take in cases of misuse include:

- (a) the device is taken away by a teacher for the remainder of the lesson
- (b) the device is taken away by a Head Teacher or Deputy Principal for the remainder of the school day and/or until a parent or carer picks up the device
- (c) permission for the student to bring their device to school pursuant to the Bring Your Own Device policy is revoked
- (d) conventional discipline procedures, including detention or suspension where deemed appropriate, pursuant to the school’s discipline procedures.

#### **6 Acceptable equipment and communication system use**

6.1 Use of the device during the school day is at the discretion of teachers and staff. Students must use

their device as directed by their teacher.

6.2 The primary purpose of the device at school is educational.

6.3 Students must bring their device to school fully charged.

6.4 Students should avoid bringing peripheral device equipment to school with the device. Peripheral equipment includes:

- a) chargers
- b) charging cables
- c) docking cradles, with the exception of a docking cradle that includes a keyboard integrated into the peripheral
- d) adapters for the connection of video output or data transfer

6.5 While at school, all material on the device is subject to review by school staff.

6.6 Students are to connect their device to the designated wireless network only. Students are not to connect their device to other wired, wireless or cellular networks whilst at school.

6.7 Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

6.8 Upon enrolment into a New South Wales Government school, parental/carer permission was sought to allow the student to access the Internet at school based on the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04). Extracts are provided below. This policy forms part of this Bring Your Own Device User Charter.

6.9 The policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) applies to the use of the device and internet on the device:

- a) at school
- b) to access school-hosted systems
- c) in connection with a school-related activity or school-related program, including coursework.

**Note:** The complete *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) policy is available for viewing at:  
[https://www.det.nsw.edu.au/policies/general\\_man/general/accep\\_use/PD20020046.shtml](https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20020046.shtml)

**Extracts:** *Online Communication Services: Acceptable Usage for School Students:*

*Paragraph numbering is preserved from the original DEC Policy document.*

#### **4.1 Access and Security**

4.1.1 Students will:

- not disable settings for virus protection, spam and filtering that have been applied as a departmental standard.
- ensure that communication through internet and online communication services is related to learning.
- keep passwords confidential, and change them when prompted, or when known by another user.
- use passwords that are not obvious or easily guessed.
- never allow others to use their personal e-learning account.
- log off at the end of each session to ensure that nobody else can use their e-learning account.
- promptly tell their supervising teacher if they suspect they have received a computer virus or spam (i.e.

- unsolicited email) or if they receive a message that is inappropriate or makes them feel uncomfortable.
- seek advice if another user seeks excessive personal information, asks to be telephoned, offers gifts by email or wants to meet a student.
- never knowingly initiate or forward emails or other messages containing:
  - a message that was sent to them in confidence.
  - a computer virus or attachment that is capable of damaging recipients' computers.
  - chain letters and hoax emails.
  - spam, e.g. unsolicited advertising material.
- never send or publish:
  - unacceptable or unlawful material or remarks, including offensive, abusive or discriminatory comments.
  - threatening, bullying or harassing another person or making excessive or unreasonable demands upon another person.
  - sexually explicit or sexually suggestive material or correspondence.
  - false or defamatory information about a person or organisation.
- ensure that personal use is kept to a minimum and internet and online communication services is generally used for genuine curriculum and educational activities. Use of unauthorised programs and intentionally downloading unauthorised software, graphics or music that is not associated with learning, is not permitted.
- never damage or disable computers, computer systems or networks of the NSW Department of Education and Communities.
- ensure that services are not used for unauthorised commercial activities, political lobbying, online gambling or any unlawful purpose.
- be aware that all use of internet and online communication services can be audited and traced to the e-learning accounts of specific users.

## **4.2 Privacy and Confidentiality**

### 4.2.1 Students will:

- never publish or disclose the email address of a staff member or student without that person's explicit permission.
- not reveal personal information including names, addresses, photographs, credit card details and telephone numbers of themselves or others.
- ensure privacy and confidentiality is maintained by not disclosing or using any information in a way that is contrary to any individual's interests.

## **4.3 Intellectual Property and Copyright**

### 4.3.1 Students will:

- never plagiarise information and will observe appropriate copyright clearance, including acknowledging the author or source of any information used.
- ensure that permission is gained before electronically publishing users' works or drawings. Always acknowledge the creator or author of any material published.
- ensure any material published on the internet or intranet has the approval of the principal or their delegate and has appropriate copyright clearance.

## **4.4 Misuse and Breaches of Acceptable Usage**

### 4.4.1 Students will be aware that:

- they are held responsible for their actions while using internet and online communication services.
- they are held responsible for any breaches caused by them allowing any other person to use their e-learning account to access internet and online communication services.
- the misuse of internet and online communication services may result in disciplinary action which includes, but is not limited to, the withdrawal of access to services.

## **5. Monitoring, evaluation and reporting requirements**

### 5.1 Students will report:

- 5.1.1 any internet site accessed that is considered inappropriate.
- 5.1.2 any suspected technical security breach involving users from other schools, TAFEs, or from outside the NSW Department of Education and Communities.

# APPENDIX 1 – NSWDEC BYOD FAQ

## General

### What is BYOD?

BYOD is a program whereby students will be able to bring a familiar personal device to school to use as their primary technological device. The school can provide the ability to connect compatible devices to a filtered internet service.

### What will be provided by the school?

The school will provide access to a filtered Wi-Fi internet service. No other support, software or service will be provided by the school. Note: schools that provide student-device access to the network via an Ethernet cable are operating outside DEC network security guidelines. This is beyond the scope of the BYOD policy, guidelines and student agreement.

### Who pays for the technology brought to school?

These devices will be purchased by and remain the property of the family.

## Teaching and Learning

### How will students access network resources such as computer lab folders and their personal drive?

Students will not be able to access network resources such as their shared or network drives from their BYOD device.

### How will teachers prevent students from just texting their friends or just surfing the Web?

Students should be instructed to put devices away when they are not completing a specific instructional task. Teachers should always be mindful of what students are doing during class.

### How will I manage multiple devices in the classroom?

Using multiple devices will be a challenge, remember however students will be familiar with their own device.

Teachers across the globe are finding that with the right strategies and building blocks in place, learners are much more engaged in connected classrooms. Strategies include incorporating technology into learning plans and updating learning goals to meet the needs of today's students. Building blocks include working with students to determine responsible use policies, permissions, holding one another accountable for inappropriate use, and having clear consequences in place. Teachers that put the right strategies and building blocks in place report a dramatic decrease in discipline and behaviour issues. As students discover how to learn with their devices, they are able to extend their learning beyond the school day and often choose to continue participating in online

discussions and collaborative activities for academic purposes. This advantage encourages them to become more self-directed, motivated, and reflective about their learning.

**My classroom is not conducive to student owned technology, am I required to allow my students to access their technology tools in the classroom?**

No. Although we encourage teachers to leverage the student owned technology tools in their classroom for learning, there is no requirement of teachers to allow this. You are in charge of the way your class functions and the rules that apply.

**Some of my students cannot access the network on their laptops or phones. I don't have time in a class period to help them with this. Should I put in a help request or call the help desk?**

No. Students who cannot access the wireless internet or who may have technical issues with their technology tool need to take care of this issue by working with their user's manual that came with the device out of the classroom. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

**I have students who are accessing the Internet using 3G/4G on their smart phones or laptops, hence bypassing the filter. Is this allowed?**

The BYOD policy only covers the connection of devices to the school Wi-Fi.

**One of my students was using their laptop to bully another student at school. How should I deal with this problem?**

This is a normal disciplinary issue and should be handled following the school's existing discipline policy

## Parents and Community

### **What types of computing devices may my child bring to school?**

Students may bring devices such as laptops, netbooks, tablets. However your local school may have a select list of devices that are acceptable. Please be aware devices such as Nintendo DSs and Sony PSPs are considered gaming devices and are not part of the BYOD program.

### **Will there be a permission form that needs to be signed before a student brings their own device to school?**

Yes parents will need to sign the BYOD agreement before students can use the device within the school.

### **How will theft, loss, or damage of a personally owned device be handled in a school?**

The guidelines for the BYOD program specifically address the risk of students bringing their own devices to school. The school is not responsible for lost, stolen, or damaged devices.

### **Will I need to have Internet access at home?**

No. It would be helpful, however, to have some form of Internet access (wired or wireless) in order for a child to make full use of school resources from home, as well the multitude of resources available on the World Wide Web. But, it is not required in order for a child to use a personal computing device at school. In addition there are many providers of free Wi-Fi in the community that students could use to access the internet outside of school hours. Please be aware that these connections do not provide access to a filtered internet experience as experienced on the schools network

### **Will the wireless access be filtered?**

The wireless Internet access available to students will be filtered in the same way that access is managed at present. If students connect using their 3G or 4G connection then this will bypass the filtering, this is not covered by the BYOD policy.

### **Will there be technical assistance provided to access the wireless network or to assist with the use of BYOD devices?**

Since there are literally hundreds of devices that could be brought to school as part of the BYOD program, there is no technical assistance provided other than providing the name of the wireless connection. Students will be expected to know how to connect their devices using the guide on our website.



**Will students be able to recharge devices during the school day?**

Students should not have the expectation that they will be able to charge devices at school. Many school buildings do not have the capacity to handle additional electrical demands for charging personally owned devices.

**Will students be able to record teachers or classmates (audio or video)?**

With the permission of the teacher, students can make recordings.

**Can teachers require students to bring their own devices?**

From 2022 students in years 7 and 8 are required to participate in the BYOD program.

Students in year 9 to 12 are not required to participate in the BYOD program.

**Will students be able to use their devices before or after school? During lunch?**

Each school will determine which, if any, locations other than the classroom setting that personally owned devices can be used during the instructional day.

**Does the school provide Insurance for damage, loss or theft?**

No. We do however recommend taking out insurance to cover these eventualities.

**Can students use another student's device?**

Because of the inherent nature of personally owned devices, devices should only be used by the owner of the device. Usually, having physical access to a personal device also provides the ability to email or text message from the device.

**How will students be able to print?**

Students will not have the capability to print from their devices in school

**Have teachers been trained to work in a BYOD environment?**

Teachers will have access to support resources to assist with the implementation of a BYOD program in their classroom. There are also many BYOD Trailblazers across the state who are assisting with the implementation of a BYOD program

**Is the use of 3G allowed within the school day?**

The BYOD policy only covers the connection of devices to the school Wi-Fi. It must be reinforced that if students use their 3G or 4G connection they will not be receiving filtered access to the internet.

**As a parent, am I required to add additional software (virus protection, filter, tracking device etc.) to my child's technology tool?**

Yes. All applicable devices will need to have antivirus software installed.

**How will these devices be used in the classroom?**

Students will use their devices for a variety of activities which will vary from class to class. Activities may include (but are not limited to): complete in class activities, collaborate in real time, research for projects, access websites with curriculum-related content, keep track of classroom assignments, and record journal entries and other approved instructional activities.

**I don't have an electronic communication device that my child can bring to school. Will my child be penalized or miss out on instruction?**

Contact your local school to discuss this issue.

**Will teachers be responsible for troubleshooting and fixing students' devices?**

Since there are literally hundreds of devices that could be brought to school as part of the BYOD program, there is no technical assistance provided other than providing the name of the wireless connection. Students will be expected to know how to operate their devices.